### SECRET



13 May 1988

## FROM THE D/L'S CORNER

I was particularly pleased to address your accomplishments in the State of the Office address held at Headquarters on 11 May and at on 12 May.

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As was stated in the presentation, OL has been challenged during the past 12 months as never before in its history. Simply put, you have successfully met every challenge in a superb fashion. Many of you have had to undergo substantial personal sacrifices in getting the job done, both in times of hardships overseas or in performing "double duty" at home. All of your accomplishments have contributed to the success of the Agency and you can be very proud of that.

I congratulate you on the success of your efforts during the past year. I am very proud to represent you, and I look forward to working with you in meeting the challenges which lie ahead.

PROMOTIONS EFFECTIVE 8 MAY 1988

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# welcome its newest employees: Student Trainee Return to Duty: Summer-Only Employees: \*\*\*\*\*

**NEWEST OL EMPLOYEES** 

The Office of Logistics (OL) wishes to

Congratulations to all!!!!

25X1

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SENIOR OFFICER

REASSIGNMENTS

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SUSTAINED SUPERIOR

PERFORMANCE AWARD

# The following OL reassignments were A Sustained Superior Performance Award was 25X1 announced at the Conference Kickoff addresses presented to Supply Assistant, held on 11 and 12 May. The effective dates of Interdepartmental Support Branch (IDSB), these reassignments are being worked out. SD/OL, on 11 May 1988, for her quality performance during the period October 1986 25X1 through January 1988. Ruth was responsible for the electronic requisitioning of materiel from the 25X1 \*\*\*\*\* CAFETERIA EXPANSION **PROJECT** The Contracts Staff, FMD, received bids on the Headquarters Cafeteria Expansion—Phase I renovations on 3 May. There were eight bids, and the contract will be awarded to Doyle, Incorporated, the lowest bidder at \$579,000. 25X1 25X1

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25X1 25X1 25X1 25X1 25X1 25X1	SURVEY ON PARKING AT HEADQUARTERS  OL's Parking Office is currently conducting a survey to determine whether primary drivers of carpools are interested in a parking space in the parking deck or remaining in the parking space now occupied.	Pool, were commended in a letter of appreciation, from OP/RSB Conference Chairman, Admin Arrangements, dated 29 April 1988, for their transportation services to and from the OP Conference
•	*****	******
25X1 25X1	CEREMONY FOR WILLIAM BUCKLEY—13 MAY 1988	Chief, Logistics Officer, OSP, was recognized in a letter of appreciation dated 26 April 1988 from
25 <b>X</b> 1	Photographers from the Printing and	for her
25 <b>X</b> 1	Photography Group video taped and filmed the Memorial Service honoring William Buckley at the Arlington Cemetery on 13 May 1988. The DCI spoke, as well as other high ranking	continuing, dedicated services in all aspects of logistics support. stated that Barbara's experience, enthusiasm, and "can-do" attitude have enabled her to anticipate and point out
25 <b>X</b> 1	officials.	many problems before they happen.
25 <b>X</b> 1	TESTING OF UNINTERRUPTIBLE CHILLED WATER PUMPS	
25 <b>X</b> 1	FMD personnel tested the Uninterruptible Chilled Water Pumps on 7 May. Although both pumps tested satisfactorily and are now operative; the tanks are still leaking. Once the leaks are repaired and the tanks pass the required tests, they will provide the New Headquarters Building computer centers with backup chilled water for a maximum of 15 minutes.	
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	OL ANNUAL REPORT	
25 <b>X</b> 1	Copies of the OL Annual Report are available. If any OL employee or component would like to have additional copies, please call Marie, Dawna, or Brenda on extension	
25 <b>Y</b> 1		

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# ONE INDIVIDUAL CAN MAKE A DIFFERENCE

The Director of Logistics extends a sincere "well done" to the following employees who, by their outstanding performance, have not only received acknowledgment from OL customers but have helped to enhance the "can-do" image of our office:

25 <b>X</b> 1	In a letter of appreciation from following members of the Media Production		, dated 4 May 1988, the
25X1	were commended for their support in making success:	· · · · · · · · · · · · · · · · · · ·	an overwhelming
25 <b>X</b> 1			
25X1 25X1	stated that appreciation is also who were involved in the efforts for this Co	so given to the other <b>P&amp;PG em</b> pnference.	ployees not mentioned above



